

Company LEGAL Name: _____
(Referred to as "You" or "Your")

Date: _____

Division /Group: _____

Primary Company Contact: _____

Phone: _____

Company Address: _____

Email: _____

Project Lead: _____

NetBase University Registration:

1. Dates of the Class: _____

2. # of Students: _____

3. Attendee(s):

<u>Name</u>	<u>Title</u>	<u>e-mail</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

***Total Fee:**

\$ _____

(*This amount will be charged to the credit card)

Payment:

Credit Card CC#: _____ /Security Code: _____

Name on Credit Card _____

Credit Card Billing Address _____

Credit Card Expiration Date: _____

Notes:

NetBase will charge the credit card for the total fee indicated on this registration form 6 calendar days prior to the scheduled class start date.

Terms and Conditions:

- Class registrations are not confirmed until billing / registrant information received in full.
- Customer request to cancel or reschedule a class must be submitted via email with the word Cancellation in the subject line to sales@netbase.com
- Customer may substitute registered course attendee(s) without charge.
- Customer request for class cancellation or reschedule must be received by NetBase at least 7 full calendar days prior to the scheduled start date in order for customer to receive full refund / credit of registration fees paid.
- Cancellation or reschedule requests less than 7 calendar days prior to the scheduled start date are billed 50% of the registration fee. Cancellation or No show fees may be applied towards future classes.
- NetBase reserves the right to cancel any classes due to insufficient enrollment by providing notice to customer at least 14 calendar days prior to scheduled commencement date.
- In the event of cancellation by NetBase, customer may elect to receive a full refund of registration fees paid or credit towards alternative class(s).
- NetBase will not be responsible for non-refundable tickets purchased or reservations made by customer.
- If a class is cancelled by NetBase due to circumstances beyond its reasonable control (e.g. weather, natural disaster), the customer is entitled to a full class credit which must be used within 12 months of the date of the original class for another class offered by NetBase.

I, the undersigned, am authorized to sign this Registration Form, have read this Registration Form, as applicable, and agree to be bound these terms and the terms and conditions therein.

Authorized Signatures

Agreed to by You:

Signature: _____

Name: _____

Title: _____

Date: _____

Accepted by NetBase:

Signature: _____

Name: _____

Title: _____

Date: _____

Internal Use Only:

Sales Person: _____

Contract #: _____